



VOLUNTEER JOB POSTING

POSTING DATE: 8/31/2018

POSITION / DEPARTMENT: Animal Care Assistant

LOCATION: SPCA Main Shelter

COMMITMENT: High, Same day and time each week

END DATE: Until filled

JOB DESCRIPTION

Assist animal care staff in daily duties around the shelter.

Principle Duties and Responsibilities

- Assist animal care staff in surgical area.
- Clean animal enclosures as needed.
- Cleaning of shelter areas as needed.
- Restock supplies as needed.
- Dishes and laundry as needed.
- Commitment to mission, values, goals, and success of the SPCA Serving Erie County.

Requirements

- Available shifts: Monday - Friday from 3 p.m. - 6 p.m. and Tuesday and Thursday from 4 p.m. - 8 p.m.
- Be able to reach, bend, lift, and pull 30 pounds.
- Be comfortable handling cats.
- Outstanding customer service skills.
- Willingness to work with staff and volunteers.

How to Apply

No phone calls, please. Please send an email to Animal Care Assistant, Judy, at judy1@yourspca.org. Thank you!